# 2017 LIMRA LOMA Latin American Retirement Conference in partnership with AVIRA

May 4-5, 2017 Sheraton Libertador Hotel Buenos Aires, Argentina

# **Sponsor & Exhibitor Information**

LIMRA and LOMA Conferences are made possible by the generosity of our sponsors and exhibitors. Sponsorship of the 2017 Latin American Conference Retirement will help increase name recognition, build product and service awareness, and provide valuable networking opportunities to several hundred key decision-makers in the banking and insurance industry across Latin America. All sponsorships (excluding program advertisements) include the following benefits:

- Company name displayed on signage.
- Acknowledgement of sponsorship in registration brochure and program guide.
- Sponsor logo posted on the LIMRA and the LOMA event websites with link to your website.
- Inclusion of one company brochure in the welcome packet that is given to all attendees at registration.
- Advanced delegate list sent via email one week prior to the event date.

Due to limited availability, sponsorships will sell out quickly. Applications will be accepted on a first come, first serve basis. Please email Megan Schwartz at <u>mschwartz@limra.com</u> or call +1 (860) 298-3929 for additional information.

# **Special Requests**

We are always willing to customize sponsorship packages in order to meet your marketing objectives. Please feel free to contact Megan Schwartz at <u>mschwartz@limra.com</u> for more details.

The following pages outline the Conference Partnership opportunities and benefits.



# **Available Sponsorship Opportunities**

### Diamond Sponsor — US\$12,000

Diamond sponsors are the primary and most predominant supporters of the Conference. **Key Benefits:** Four conference registrations (one more than standard platinum sponsors), one exhibit table at no charge, one full page onsite program advertisement, the opportunity for a company representative to make a five-minute general session address during the conference (time to be assigned by LIMRA & LOMA), and more prominent recognition on all signage. In addition, your company banner will be displayed in the General Session room (banner to be provided by sponsor) and you will receive one reserved table for your delegates to sit at in both the conference and at lunch.

## Networking Reception Sponsor — US\$7,500

The networking reception is held on Thursday evening and is open to all participants. **Key Benefits:** Two complimentary conference registrations and the opportunity to do a prize drawing (up to 3 prizes, to be provided by sponsoring company) before or during the reception. In addition, your company banner will be displayed in the Reception Area (banner to be provided by sponsor).

#### Luncheon Sponsor — US\$6,000 (One available)

**Key Benefits:** Two conference registrations and the ability to distribute one marketing item (not printed material) to the attendees during the lunch. In addition, your company pull-up banner will be displayed in the Luncheon Room (pull-up banner to be provided by sponsor).

### Networking Break - US\$3,000 each (Three available)

Key Benefits: One conference registration and prominent "sponsored by" signage at the coffee break site.

### Wi-Fi - US\$4,000

Nobody wants to be disconnected, and thanks to your sponsorship attendees will always be able to access the internet during the conference sessions.

Key Benefits: One conference registration and your company logo printed on Wi-Fi password signage.

### Conference Portfolio — US\$5,000

**Key Benefits:** One conference registration and your company logo imprinted alongside LIMRA and LOMA's logos on each conference portfolio. You also have the option to include one company representative's business card inside each portfolio.

### Conference Pen — US\$1,500

Key Benefits: One conference registration. Please note: Sponsors are responsible for providing the pens.

### Power Bank - US\$5,000

Attendees will always be fully charged with a power bank that has your logo on it! **Key Benefits:** One conference registrations and your company logo imprinted on each Power Bank.

## Official Conference Show Bags — US\$5,000

You can provide a tote bag with your name and logo to be distributed to all conference delegates. **Key Benefits:** One conference registrations and the opportunity for exclusive company recognition on each tote bag you provide. Sponsors are also welcome to include one marketing item (to be provided by sponsor) in the bag. <u>Please note: Sponsors are responsible for providing the bags.</u>

### USB Flash Drive - US\$3,500

A USB loaded with your company information and speaker presentations will be given to all attendees. **Key Benefits:** One conference registration at no charge and your company logo imprinted on each USB flash drive along with the option to include a simple promotional message on each drive.

Breakfast – US\$4,000 (Two available; select Thursday or Friday)

*Energize attendees with a refreshing breakfast before they start their day.* **Key Benefits:** One conference registrations and prominent "sponsored by" signage at breakfast site.

### Hand Sanitizer - US\$3,000

Conference attendees shake a lot of hands - Keep them healthy by providing an individual bottle of hand sanitizer!

Key Benefits: One conference registration and prominent "sponsored by" signage on each bottle.

## Exhibitor Space — US\$3,500

You will have ample opportunities to meet with attendees and provide them with an overview of your products and services.

Key Benefits: One conference registrations and a designated exhibit space near the meeting room.

## **Onsite Program Advertisements (Limited due to space)**

A limited number of adverts will be included in the onsite program. Size and space options include:

Outside Back CoverUS\$1,500Full PageUS\$1,000Inside Front CoverUS\$1,200Half PageUS\$600Inside Back CoverUS\$1,100

DEADLINE FOR PROGRAM ADVERTISEMENT: April 4, 2017

# **Sponsorship Application & Payment Information**

This application for sponsorship at the LIMRA LOMA Latin American Retirement Conference will become an Agreement or contract upon acceptance by LOMA and LIMRA, hereinafter referred to as the "Conference Organizers." The Conference Organizers, at their sole discretion, will accept appropriate applications by applicants on a space available; first-come, first-serve basis. Accepted Applicants will receive confirmation via e-mail transmission upon acceptance of this application.

50% Non-refundable deposit must accompany the sponsorship application. Full payment must be received by April 4, 2017. Balance non-refundable after April 4, 2017. All fees are shown in U.S. dollars.

| Sponsor Items and Fee  | Price (in US Dollars) | Mark your selection | Bank Transfer   |  |
|--|-----------------------|---------------------|---|--|
| Diamond Sponsor  | \$20,000              |                     | You may remit via bank<br>transfer to:<br>Bank: People's United Bank<br>850 Main Street<br>Bridgeport, CT 06604 USA<br>Name on Account: LL<br>Global, Inc.<br>ABA Number: 221172186<br>Swift code: PESBUS33<br>Account Number:<br>6500560723<br><b>Reference "LARC 2017</b><br><b>Sponsor"</b><br>(All bank fees are the<br>responsibility of the sponsor.<br>Please request your bank to |  |
| Networking Reception   | \$7,500               |                     |   |  |
| Luncheon   | \$6,000               |                     |   |  |
| Networking Break   | \$3,000               |                     |   |  |
| Conference Portfolio   | \$5,000               |                     |   |  |
| Conference Show Bag  | \$5,000               |                     |   |  |
| Conference Pen   | \$1,500               |                     |   |  |
| Conference USB   | \$3,500               |                     |   |  |
| Power Bank   | \$5,000               |                     |   |  |
| Wi fi  | \$4,000               |                     |   |  |
| Breakfast  | \$4,000               |                     |   |  |
| Hand Sanitizer   | \$3,000               |                     |   |  |
| Exhibitor  | \$3,500               |                     |   |  |
| Onsite Program AdvertisementsOutside Back Cover - US\$1,500Inside Front Cover - US\$1,200Inside Back Cover - US\$1,100Full Page - US\$1,000Half Page - US\$600 |                       |                     | debit your account with any<br>charges so that LIMRA<br>LOMA receives the full<br>amount.)<br><u>Fax application to</u> : Megan<br>Schwartz, LIMRA, +1 860-   |  |
| TOTAL FEES DUE   | \$                    |                     | 285-7792  |  |

Questions: mschwartz@limra.com or call +1 860-298-3929

| Contact Name:<br>Address:   | Company Name:  |  |  |
|---|--|--|--|
| Signed and agreed by:   | Date:  |  |  |
| METHOD OF PAYMENT:  |  |  |  |
| Select one:<br>American Express<br>MasterCard<br>VISA<br>Bank Transfer (see bank info in side bar)<br>Card #:             | Credit Card billing address if different from above: Address: City, State, Zip: Country: |  |  |
| CVV: Expiration Date: (3 or 4-digit security code) located on the back of MC, VISA, Discover, Diners and on front of AMEX | Signature:   |  |  |

## Additional Information

#### **Conference Registration for Sponsors and Additional Exhibitor Registrations**

Sponsorships that include complimentary conference registrations will be allowed access to all open conference events. Any additional attendees will be charged at the LIMRA-LOMA early bird registration rate.

#### **Conference Schedule**

A preliminary conference schedule is available on both of the LIMRA and LOMA websites and is updated often. Changes are occasionally necessary due to a variety of reasons. LIMRA and LOMA staff will notify the pre-planning contact person provided on the signed contract of any changes effecting exhibit hours and days as soon as they occur. It will be the responsibility of the pre-planning contact person to then notify their affected staff.

#### Exhibits

Exhibitors will be located in the meeting room foyer area and space will be offered on a first come, first serve basis. Exhibit spaces will include two (2) tables with fabric skirts, and will not be piped and draped. Electrical services and other items must be ordered through the facility at the sponsor's expense. Additional information will be provided when available.

#### Fees

A deposit of 50% is due with the signed application to reserve sponsorship. The balance is due on or before **April 4**, **2017**.

#### Advertisements and Logos

Advertisements and logos must be submitted in a JPEG, PDF or TIF format that is 300 DPI or better. If they are not submitted in this manner, they cannot be used. The dimensions for ads are as follows:

#### Full page ad

Bleed: 215 mm x 302 mm (8.5" x 11.875"). Live area is 210 mm x 297 mm (8.3" x 11.7") Non-bleed: 210 mm x 297 mm (8.3" x 11.7")

#### Half page ad

Bleed: 215 mm x 152 mm (8.5" x 6.0") Non-bleed: 210 mm x 148.5 mm (8.3" x 5.85")

Advertisements and logos should be sent electronically to <u>mschwartz@limra.com</u> by April 4, 2017. Ads and logos not received by that date will not be included.

#### Banners

Sponsors with the option of providing a banner may do so by bringing the banner to the Conference Secretariat no later than 12:00 noon on Wednesday, 3 May. LIMRA-LOMA staff will arrange for it to be hung or placed in the appropriate area. The banner must not exceed 4 feet (48 inches) in width or height. Banners may be retrieved on Friday, 5 May following the conclusion of the General Session.

# Thank You for Your Support!

# TERMS AND CONDITIONS

These terms are the contractual agreement between the organizer and the exhibiting firm.

#### **Application to Participation**

Application to participate will be considered only if: submitted on the appropriate forms, dully filled in and signed and accompanied by the necessary payment. Registration will be confirmed insofar as space is available. Applicants will be informed in writing of the acceptance or refusal of their application. In case of refusal all payments shall be fully refunded.

#### Obligations and rights of the exhibitor

Registration implies full acceptance by the exhibitors of the exhibition regulations. Any infringement of these regulations may lead to withdrawal of the right to participate in the exhibition without compensation or refund of sums already paid, and without prejudice to the exhibitor. By submitting an application to participate, the exhibitor makes a final and irrevocable commitment to occupy the space allocated and to maintain his/her installation until the date and time fixed for closure of the exhibition. The exhibitor may only present on his/her stand or space the materials, products or services described in the application to participate. No advertising on behalf of firms not exhibiting is permitted in any form whatsoever. Transfer or sub-letting of all or part of the allocated spaces is prohibited.

#### Obligation and rights of the organizer

The Organizer undertakes to allocate exhibition space as far as possible on the basis of the preference expressed by applicants. Application will be considered in order of receipt of application forms accompanied by payment. The Organizer reserves the right, in case of absolute necessity, to modify the positioning of stands, with no obligation to provide compensation to exhibitors. The Organizer reserves the right to offer to a different firm any stand or space that has not been occupied by the eve of the opening of the exhibition, with no obligation to provide compensation to the defaulting exhibitor.

#### Cancellation

In case of cancellation received (in writing) as per the above policy.

#### **Conference Schedule**

A preliminary Conference schedule is available on the LIMRA and LOMA websites and updated often. Changes to the schedule or arrangements are occasionally necessary due to a variety of reasons. LIMRA and LOMA staff will notify the pre-planning contact listed on the sponsor and exhibitor contracts of changes to the schedule which effect exhibit hours and days as soon as they occur. It is the responsibility of the pre-planning contact to notify affected staff from the sponsoring and exhibiting companies of these changes.

#### Banners

Sponsors with the option of providing a banner may do so by bringing the banner to the Conference Registration desk no later than 12:00 noon on Sunday, September 10. LIMRA-LOMA staff will arrange for it to be hung or placed in the appropriate area. The banner must not exceed 4 feet (48 inches) in width or height. Banners may be retrieved from the LIMRA/LOMA Staff Office after 5:00 pm on Tuesday, September 12 following the conclusion of the General Session.

#### **Exhibition Regulations**

The Exhibition Manager, acting under direction of the Organizing Committee, has the final decision as to the acceptability of displays.

Exhibitors are not to share with others any space allotted to them without prior written consent by the Exhibition Manager.

The organizer reserves the right to alter the general layout or limit the space allotted to each exhibitor postpone the exhibition or transfer it to another site if unforeseen circumstances warrant such action. Should any contingency prevent the holding of the exhibition, the organizers will not be held liable for expenses incurred other than the cost of exhibit space rental fees.

All exhibits are to be displayed so as to avoid blocking aisles, obstructing adjoining booths, damaging the premises or the leased equipment.

In standard booths, height is restricted to 246 cm (8 ft.). Exhibitors are responsible for the cost and execution of the design, installation and delivery of their display to (and removal from) the exhibition site.

Flammable materials are not to be used. Equipment displayed or demonstrated must be installed by strict adherence to safety measures.

Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and its dismantling at the close of the exhibition. No display may be dismantled or packing started before the designated hour. It is the exhibitor's responsibility to pack and remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organizer will arrange for their removal at the exhibitor's risk and expenses.

Exhibitors are obliged to ensure that their stands are permanently manned during the exhibition opening hours. Payment is to be made in accordance with the conditions of payment on the exhibit application form.

Should the exhibitor fail to make a payment on time, the exhibition manager is entitled to terminate the contract, withdraw confirmation of acceptance, make other arrangements for the stand or seek compensation for nonfulfillment of contract.

Participation by exhibitors is dependent upon compliance with all rules, regulations and conditions stated herein. Access to the exhibition is authorized on presentation of a badge issued by the Organizer. Exhibitors` badges will not be mailed in advance and may be collected from the registration desk.

In case of damage or loss of equipment provided, or damage to areas occupied, repair and replacement will be charged to the exhibitor. Any special decoration or fittings must be submitted to the Organizer for prior authorization.