

RemotePro Employee: 30-, 60-, 90-Day Follow Up Coaching and Discussion Guide - *all dimensions*

This 30-, 60-, 90-Day Follow Up Coaching and Discussion guide can help you periodically check in on employee progress, while allowing your employees opportunities to self-manage performing tasks and responsibilities on their own. Schedule regular update meetings, discuss progress, things that are going well, and areas for continued improvement.

Employee Name: _____ Date of Assessment: _____

Dimensions with the biggest opportunities for growth (choose all that apply for this employee):

<input type="checkbox"/> Focus	<input type="checkbox"/> Adaptability	<input type="checkbox"/> Self-Efficacy	<input type="checkbox"/> Trustworthiness	<input type="checkbox"/> Communication	<input type="checkbox"/> Collaboration
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30-Day Follow-Up	60-Day Follow-Up	90-Day Follow-Up
Date of follow-up meeting:	Date of follow-up meeting:	Date of follow-up meeting:
<p>Ask: What progress have you made?</p> <p>Ask: What's working well for you?</p> <p>Ask: What challenges are you still experiencing?</p> <p>Ask: What do you need to do between now and next month to overcome these challenges?</p> <p>Ask: What support do you need from me?</p>	<p>Ask: What progress have you made?</p> <p>Ask: What's working well for you?</p> <p>Ask: What challenges are you still experiencing?</p> <p>Ask: What do you need to do between now and next month to overcome these challenges?</p> <p>Ask: What support do you need from me?</p>	<p>Ask: What progress have you made?</p> <p>Ask: What's working well for you?</p> <p>Ask: What challenges are you still experiencing?</p> <p>Ask: What is your long-term plan to overcome these challenges?</p> <p>Ask: What support do you need from me?</p>