

Here are five helpful compliance tips to be mindful of when operating remotely:



### Cybersecurity Is Everyone's Job:

Cybercrime is a constant threat and only increases in a virtual environment. Stay diligent in how you handle and protect sensitive information.

Secure your cell phones, laptops, and other devices in accordance with company policies to avoid costly data breaches and cyber threats.



## Follow All Company Policies and Procedures When Working Remotely:

The policies and procedures at your office also apply to the remote work environment. This is a great time to revisit those policies to make sure you are compliant while working from home.



#### Be Vigilant in the Fight Against Fraud and Cybercrime:

When there is disruption, it is common to see an uptick in cybersecurity and fraud attacks. Continue to be vigilant in the fight against these types of threats. Escalate suspicious activity to management, HR, or your compliance partners.





# Make Sure Your Devices Have the Latest Security Protocols:

Working remotely can sometimes mean using personal devices. Make sure they have the latest encryption and security protocols required by your company.



### Don't Click That Suspicious Link:

One of the most common ways cybercriminals access your emails and your system is through links that offer prizes or ask you to provide your credentials. View all emails carefully to ensure they're legitimate. If you receive something unexpected, delete it.



